



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**PANDIT RAVISHANKAR TRIPATHI GOVERNMENT
COLLEGE, BHAIYATHAN**

PANDIT RAVISHANKAR TRIPATHI GOVERNMENT COLLEGE BHAIYATHAN

497231

www.prstgovtcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Pandit Ravishankar Tripathi Government college Bhaiyathan was established in 3 July 2010 under the dynamic Leadership of late Pt. Ravishankar Tripathi, former MLA from Bhatgaon assembly area with Degree Courses in all the three faculties – Arts, Science and Commerce. The college was started to bring change in society through an Education that was firmly grounded in value based principles. Having completed five years of valuable service to higher education in the tribal area of Bhaiyathan, it was shifted in 2015 to its own government building and get setup of Post Graduate College in 2018 with Post Graduate courses in Political Science. The objective of the institution is to equip learners with the quality education in such a way that they are able to cope with the challenges and demands of the contemporary global society. The guiding principle of the College is to seek for academic excellence by effectively conducting curricular and co-curricular activities, to achieve all round development of personality of the learners and to attain social and communal harmony in accordance with the cherished ideals of the Indian State.

To impart holistic training to students, the college undertakes extension activities through N.S.S volunteers, various societies and departmental activities such as AIDS Awareness, Community Hygiene and Sanitation, Greenery committees, Gender Equity and Women Empowerment through social work committee. Moreover the college has Anti-Ragging Committee, Help Desk, and Female sexual harassment and grievance redressal committee etc function in tandem with college administration. These committees work tirelessly as facilitators to enable students to explore their creativity and potential to learn the value of hard work and achieve excellence. The college aims at providing a conducive environment for personality development of the students and to provide them a platform to blossom into responsible and confident young students who can live a life of dignity and make meaningful contribution to society.

Vision

The College makes an effort to exert all its resources to mould and motivate the students hailing mostly from underprivileged sections of society, viz., Scheduled Caste, Scheduled Tribe and Minority to be better individuals and human beings and groom them to contribute constructively towards achieving the national goals by upholding the values of secularism, social commitment and global harmony. We have a very clear vision that the students going out of our campus should be morally strong, dedicated to nation and humanity as a whole and highly efficient at work. We further aim at moulding the learners who are academically accomplished, morally upright, emotionally calm and quiet, rooted in the social ethics, with determination to uphold and champion for the cause of justice, peace, harmony and development.

Mission

We are determined to provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize

their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- A College with UG and PG courses with co –education.
- Internal evaluation is in place under continuous comprehensive evaluation scheme.
- CBCS is adopted in PG courses.
- Strict adherence to the academic calendar.
- IQAC is functional.
- NSS is functional.
- Leadership traits are imbibed by the active student council.
- The college follows near perfect academic discipline

Institutional Weakness

Institutional Weakness

- Vacant posts of regular teachers in majority of subjects, sports officer, librarian and support staff.
- Inadequate labs, lack of modern physical infrastructure of lab.
- Lack of space will certainly affect the infrastructural development in future, which will be a major obstruction in starting new courses and creating adequate space for research activities.
- The ICT facility is not available in the college.
- The college being situated in a remote rural area, lack of continuous power supply, internet and telephonic connectivity is a big issue.
- Lack of canteen facility.
- Lack of research activities.
- Absence of PG courses in science subjects.
- Lack of proper library services.

Institutional Opportunity

Institutional Opportunity

- Regular teachers are being appointed through PSC by the State Govt.
- Proposal for the sanction of additional posts of teachers has been sent to the state government.
- Proposal for the sanction of additional PG Courses has been sent to the state government.
- Proposal for the smart class has been sent to the Public participation committee.

- Proposal for the Botanical Garden has been sent to the Public participation committee

Institutional Challenge

Institutional Challenge

- Student's teacher ratio is high.
- Low sanctioned post with reference to program.
- Enrolment of students in some UG program is not satisfactory.
- Majority of students belong to educationally and economically backward families. Their school level education is very poor. Thus it is very challenging for faculty to prepare them for competitive world.
- Students are not inclined towards progression to higher education owing to poor background.
- Poor transportation facility as a result students are unwilling to stay in the college till the prescribed time limit.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution has the vision to become a centre of excellence with a mission to provide the best academic environment based on a sound value system. To achieve these ends, the Curriculum is effectively implemented through the action plans prepared by the ADC (Academic Development Council) and the IQAC (Internal Quality Assurance Cell).

All the programmes taught in the college are affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur (C.G) (Formely Sarguja Vishwavidyala, Ambikapur) and hence, all departments are required to implement the syllabus prescribed by the Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur (C.G).The Timetable Committee headed by the Principal and a senior Faculty Member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for theory, practical, life-skill ,value education and add-on classes thereby ensuring a balance between the different types of engagement a student is expected to participate in. One PG Program in M.A (Political Science) following the affiliating university curriculum as under the CBCS curriculum framework.

Teaching-learning and Evaluation

The college is situated in a remote tribal area. In this college 12th pass out aspiring to get admission in arts, science and commerce stream and UG pass out student seeking admission in M.A. Political Science Program. The process of admission to various programmes is transparent, fare and students are given admission on the basis of merit. The college follow the reservation policy (ST-32%, SC-12%, OBC-14% & PwD-3%) laid down by Chhattisgarh Government. In some programs seats remain vacant. The college is Co-educational institution and in most of the program girls outnumber the boys. Here every possible measure is undertaken for conducive

class-room environment and teaching learning made effective show that advanced learner as well as slow learner gets benefitted. Teachers are encouraged to use the modern teaching aids and technological tools along with conventional teaching method. Besides this teachers are engaged in not only giving information to student but they stressed on student learning also. The academic performance of student gauged by internal evaluation on the basis of marks secured by them in unit/class test, assignment, seminar, project work etc. The college has IQAC which review the academic progress of every department and conduct the academic audit. Moreover in continuous Internal Evaluation (CIE) system, adopting the transparent and robust mechanism to assess the progress of students according to specified scheduled defined by Department of Higher Education Chhattisgarh. Methodology of evaluation process, examination pattern, programme and course outcome are communicated to students through the website, class interaction and college prospectus at the time of admission. The examination related grievances addressed in transparent, time-bound and efficient way through examination committee. Those students who are not satisfied with marks given they can apply for revaluation, retotaling and photocopies of answer book. The college has developed a feedback system which keep eye on teaching learning process and student satisfaction.

Research, Innovations and Extension

Nil

Infrastructure and Learning Resources

The college has own building spread up 1522 m² built up area comprising 11 class room, Library, Principal office, teacher seating room, Girls common room, Parking, Cultural Program stage, and separate washrooms for male and female. There are separate laboratories for Chemistry, Botany, and Zoology. learners. The college has a centralized library with 2000 books with different category like reference books, text books, titles and various subjects among which the PG level books.. The college has a large and spacious campus serves the purpose of adequate facilities for sports, indoor and outdoor games. The college has 70 seater hall and a separate exam control room. The college also provides purified drinking water to the students and staff through water coolers available for the same.

Student Support and Progression

On the beginning of every academic year the college publishes its updated prospectus and uploaded on its website which gives information regarding College, guideline for admission, available programme, fee details, Facility available in the college, code of conduct and other relevant details. Once admitted in the college, the students avail the various facilities in the form of sports facilities, encouragement for participation in co-curricular activities. The eligible students get financial assistance in the form of scholarship from state government sponsored scheme. More than 5 Lakh rupees have been sanctioned under different scheme in last 5 years to support the education of different poor category students. The SC, ST students are provided facility of free books and stationery. The college also conducts remedial classes for needy students. The college developed the culture capability enhancement cell such as guidance for competitive examination, career counseling, personal counseling, yoga and meditation and career opportunities in changing global scenario. We are giving support for pursuing higher education from reputed universities/institution. For the care and support of female students we have established woman grievances/support cell and girls common room. The students from socially and economically weaker section of society and physically challenged students gets special attention to

address their issue such as admission, financial support, career counseling, remedial coaching, ramp facility etc. In addition, the college granted the membership in various administrative bodies of the college such as student union, Help desk committee, legal literacy committee, IQAC of the college. The college has alumni association established in the year 2021. The alumni meets organized once in a year. Alumni visit the institution as per their convenience throughout the year and college incorporate the valuable advice from them.

Governance, Leadership and Management

Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/coordinator of various departments, librarian, office staff and janbhagidhari funded staff. The Budget allocation to college made by state government/District Administration (Sometimes)/Janbhagidhari samiti which is disbursed by the principal in consultation with IQAC member to different department/committee for purchasing of books, equipment's and other necessary expenditure. The academic and co-curricular activities are main concern of the college which looks after by different faculty member of concerned subjects. The sports activity is run by under guidance of sports in-charge, library is run by librarian. So in a nut shell college affairs look after by various committees. The college always striving for improving academic quality, infrastructure up- gradation and opening of new programme to accommodate ever number of increasing number of students with their holistic development. The welfare measure for teaching and non-teaching staff availed according to state government directives. The performance appraisal for teaching and non-teaching staff submitted to department of higher education every year after opinion mark by head of the institution. The college has well established IQAC which actively take part in developmental decision of the college including academic audit and infrastructural up gradation. The IQAC taking feedback from all stakeholders upholding the principle of quality improvement and assurance. Thus IQAC convene the meeting with different department/stakeholders and assess their progress. The college has systematic organizational structure to manage the function of the college.

Institutional Values and Best Practices

Being a co-education college, the college maintains gender equity in academic and non academic activities. The college conducts programme on educating girls, woman legal right through the woman development cell. Moreover college has committee against sexual Harassment, anti-ragging committee to look after different gender related issue. The college is focusing on spreading environmental awareness among student and faculties and aim at having a clean and green campus environment. The college is undertaking environment awareness programs like tree plantation and cleanliness green campus regularly. Our college premise is plastic/polythene free and no smoking zone. The college teacher follows the code of professional ethics issued by UGC and state Government. On the occasion of great Indian personality we are organizing their anniversaries like Mahatma Gandhi, Swami Vivekananda Jayanti etc. The two best practices of the college as

1. Dress Code for the students.

2. Best Student Year Award.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Pandit Ravishankar Tripathi Government College, Bhaiyathan
Address	PANDIT RAVISHANKAR TRIPATHI GOVERNMENT COLLEGE BHAIYATHAN
City	SURAJPUR
State	Chhattisgarh
Pin	497231
Website	www.prstgovtcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ashok Sharma	07775-233031	9926168599	07775-233031	pri.gdcbhaiyathan@gmail.com
IQAC / CIQA coordinator	Shravan Kumar	-	7909449388	-	shravantime@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-2010

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PANDIT RAVISHANKAR TRIPATHI GOVERNMENT COLLEGE BHAIYATHAN	Tribal	1.76	1472

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Ba	36	Intermediate	Hindi,English + Hindi	240	180
UG	BSc,Bsc	36	Intermediate	Hindi,English + Hindi	240	204
UG	BCom,Bcom	36	Intermediate	Hindi,English + Hindi	240	32
PG	MA,Political Science	24	BA	Hindi,English + Hindi	60	21

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				10			
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit	1				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	3	0	0	3
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	2	0	0	2
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		4	5	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	9	0	0	0	9
	Female	12	0	0	0	12
	Others	0	0	0	0	0
UG	Male	166	0	0	0	166
	Female	250	0	0	0	250
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	11	12	13	15
	Female	9	12	9	14
	Others	0	0	0	0
ST	Male	75	51	47	58
	Female	57	59	70	89
	Others	0	0	0	0
OBC	Male	108	90	81	76
	Female	90	89	95	99
	Others	0	0	0	0
General	Male	31	12	7	19
	Female	40	27	9	19
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		421	352	331	389

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
49	48	38	28	28
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	3	3

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
439	389	331	349	420
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
394	351	315	313	350

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
112	72	56	77	75

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	3	4

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	20	20	20

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
048.22	55.01	63.02	76.68	69.95

4.3

Number of Computers

Response: 1

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Pandit RaviShankar Tripathi Government College Bhaiyathan is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja and it follows the university prescribed curriculum. Although each department is takes care of implementation of prescribed curricula. So various steps have been taken by the college to ensure effective curriculum delivery through a well-planned and documentation processes are as follows:

- An Annual Academic Calendar provided by Department of Higher education Chhattisgarh prior to the commencement of academic year. The college also prepares its own academic calendar which works in together with affiliating university and Department of Higher education. This calendar specifying available dates for significant academic, co-curricular and extra- curricular activities to ensure proper teaching learning process and it is displayed on notice board and Website of college.
- The course, work load of each department is allotted to concern faculty on the basis of their competency, specialization, expertise and interest. The syllabus of each course made available on college website.
- Time-table is prepared by the Time table committee priors to the commencement of academic session and accordingly theory and practical classes are conducted keeping in mind of university semester/annual exam. The Time table displayed on notice board and on college website.
- The college encourages experimental and participative learning for effective curriculum delivery and also guided students to use online sites to get relevant information.
- The college library provides essential study material for its stakeholder.
- Internal examination like unit test, quarterly test, midterm tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum. On the basis of above test advanced learned and slow learner identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner remedial classes are carried out.
- Extra classes are conducted if syllabus is not covered in prescribed time limit.
- The college encourages faculty members to attend Faculty development program, Orientation/Refresher courses, seminar/workshop etc to upgrade their skill for effective delivery of curriculum.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to the academic calendar provided by the University for Conduction of continuous internal evaluation system.

The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University.

The schedule of external examination is fixed by the University and the same is displayed on notice board for students. In case of any change in the University schedule, some changes are required to be made in internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institute to adhere to the academic calendar for CIE.

After assessment of answer scripts are distributed among the students. Their doubts are also cleared with advice about writing correct answers.

The regular monitoring is done by the IQAC. The Principal conducts curricular and extracurricular review meetings on regular basis to check the implementation and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedules of activities are made if required. Further, extra lectures are scheduled to complete the syllabus before university examination.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

As the institution is located in the semi-urban area and catering rural masses, it has to make the efforts to

address the various cross-cutting issues through the curricular and extra-curricular activities. These efforts becoming fruitful and it resulted in the increased number of girl students, which is more than 50 per cent of the total strength of the college.

Gender Issues:

1. The college had organized a Skill Development Training for Girls on 7th February 2018.
2. It also had organized a Legal Guidance workshop on Gender issues on 15th January 2018.
3. HIV/AIDS awareness activities, Testing/Check-Up Camps are also organized in collaboration with Civil Hospital, Bhaiyathan.
4. Rangoli competitions were organized on the occasion of World Female Day, on 8th March 2021.

Environmental and Sustainability Issues:

1. The college offers the subject Environmental Studies, as a compulsory subject to the B.A...B.Com. and B.Sc. Program students at First Year Level. It helps students to understand the concerns and issues related to the environment.
2. Tree plantation activities are regularly undertaken in college premises.
3. The college also organizes Tree sapling distribution & adoption, Tree plantation awareness etc. activities.
4. Various activities under the banner of Swaccha Bharat Abhiyan are also undertaken by the college.

Human Values:

1. The college observes International Yoga Day, on 21st June of every year, to explicit the importance of Yoga and physical exercise in routine life.
2. Voter's Awareness Programs are also organized in college.

Professional Ethics:

1. Industrial Tours, Historical Study tours are organized by College.
2. Career Counseling & Skill India Guidance Workshop are organized by College.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**Response:** 0**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 4.1**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 18

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: D. Any 1 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: D. Feedback collected

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 51.48

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
437	389	331	352	421

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
780	780	750	720	720

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
394	351	315	313	350

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Initiative for students (Advance and Slow learners)

- The student population in college belongs to diverse social/cultural and economical background. Very high percentage of students come from small villages and belong to SC/ST/OBC/BPL category
- The modification of curriculum delivery methods based on students' needs start with identification and management of students. A family like environment has been created to monitor the progress of slow as well as advanced learners. To identify students of various learning ability teachers pay attention to their class work, participation, assessment and attendance
- Students performing poorly in assessment works (home work, class-tests, term examinations etc.) or regularly absent are consulted and motivated to perform better. Guidance and proper training are provided to such students.
- Daily classroom interaction and unit test presentation enables the teachers to identify the advance learners. Advance learners are trained to improve their subjective knowledge as well as general awareness and language proficiency. The students of this tribal belt are full of potentials but are very shy and introvert by nature. It needs special efforts to groom their body language and overall personality to match their counterparts at state and national levels. Participating in NSS activities improves their personality in a very natural manner.
- Special books of more advanced level are recommended to them. Liberal library facilities are allowed to advanced learners.
- The evaluation processes of internal examinations are student- friendly and fully transparent.
- To provide equal attention to each learner, class room teaching is focused to be interactive and as per academic calendar. For this teachers use differentiated instructions and encourage participative learning.
- Students are motivated to learn problem solving, writing & elucidating and time management during exams.
- Special classes are organized to remove their doubts and difficulties.

Advanced learners are given exclusive guidance to pursue their interests in fields like research, UPSC, State PSC, NET, SET and various competitive exams. However, our faculties are available beyond the classroom hours for guiding both slow as well as advanced learners.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 439

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college conducted various student centric activities throughout the year. So that learning became more experiential, participatory and socialistic by organizing activities like Group Discussions, Debates, Assignments, Project Writing, , and Quiz. The college organized co-curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

The measures taken in this regard are depicted below:

- The institute practices various student centric techniques to develop independent learning and self-directed problem solving skills.
- Student needs are identified and understood by way of participative class room teaching and testing. The focus is to learn by doing which is enhanced and supported by participative learning.
- In science streams, demonstration, lab and project work are used to enhance learning experience. In Arts & Humanities contemporary examples and day to day examples are supplemented with concepts and facts. Apart from this, students also participate in problem solving sessions, Q & A sessions and group discussions arranged on regular basis.
- Along with curricular activities students are encouraged to participate in extracurricular activities, sports and outdoor activities which give ample opportunities to supplement learning and personality development.
- To make learning student centric, a number of clubs and committees have been constituted so that the students realize their fullest potential to achieve their aim.
- The college pools all its resources and raises special funds to provide latest teaching/learning aids along with the reading material to the needy students.

The evaluation processes of internal examinations are student- friendly and fully transparent.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

ICT enabled tools for effective teaching-learning process is not available in the college for teachers, but teachers do teaching work through their mobiles when needed.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 439

2.3.3.1 Number of mentors

Response: 01	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 10.9	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)				
Response: 73.33				
2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years				
2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	02	02
File Description	Document			
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document			
Any additional information	View Document			

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 10

2.4.3.1 Total experience of full-time teachers

Response: 10

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Measures of transparency & robustness in internal exam-

- **Evaluation mechanism**

To ensure that the stakeholders of the institution especially students and faculty members are aware of the evaluation processes; the institution takes the following measures:

- The evaluation methods are communicated through the Prospectus, college website Notice Board and through announcements in the class rooms. Details are also available in the university website.
- In the beginning of the session, orientation program is conducted in which all information related to exams and evaluation is narrated to the students
- The progress of the students is monitored by teachers through class tests, written assignments, oral tests, group discussions and interactive sessions.
- Exam result analysis is done by the college. Corrective measures are taken to improve the overall teaching and learning ambience.
- **Evaluation Reforms**

The institution follows all instructions as per University Guidelines:-

- As per the affiliating university, the Under Graduate courses follow annual system. I and II term examinations are conducted to acquaint the students about the university examination pattern.
- The PG courses follow semester system. Assignments-based internal assessment is taken in all P.G. courses.
- Results are analyzed by respective departments
- Students are allowed to observe their answer books under the supervision of the subject teacher.
- **Assessment Approaches**

The following formative and summative evaluation approaches are adopted at curricular, co-curricular and extra-curricular front to measure student achievement:

1. Curricular front:

- Special tests for advanced and slow learners are arranged.
- Assignments-based internal assessment is taken in PG courses.
- Unit tests and Term examinations are conducted for Undergraduate classes
- Internal assessment tests in each semester are conducted in postgraduate classes.
- Seminars and assignment based assessment for PG classes

1. Co-curricular front (debates, elocution, quiz):

- On the Co-curricular front debates, quiz and other competitions are conducted.

1. Extra-curricular front:

Various sports and cultural activities are organized:

- Sports trials are conducted and selected students are trained to represent the college team

Students have excelled in various competitions and have won prizes and trophies in NSS/Sports activities.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college maintains complete transparency in the evaluation and to provide platform for redressal of grievance of students regarding to University examination and internal evaluation respectively.

Mechanism for Redressal of Grievance regarding External Evaluation by the University:

- **Before Examination:**

To avoid grievances, the college circulates and display notice regarding registration of exam form, hall ticket, dates of exams, etc. in classrooms and notice boards respectively. Common grievances of students before the examination are late application form filing, non-receipt of admit card (hall-ticket) of examinations or wrong entries in the same. In either case, grievances are communicated to University

Examination Section and resolved at the earliest. College Exam Officer helps the student for filing the application form.

- **During Examination:**

Internal Examination: During internal Examinations, if any student finds discrepancy in question, e.g. given answer options are not correct, data given in question is insufficient or options are repeated, out-of syllabus questions students may report it as invalid question. Committee at college takes cognizance and resolves the grievance.

Theory Examination: College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc. Sometimes, seat numbers of students are added wrong subject roll lists, so Officer in-charge of examinations, instantly give them correct question papers. Roll lists are also corrected at the same time in consultation with university.

- **After Result Declaration**

After result declaration by university, if any student has objection with result, he/she comes to College Exam Co-ordinator for the same. College Exam Co-ordinator addresses their issues. Sending an application to university for photocopy of answer script, revaluation and recounting of marks etc. options are provided to students to exercise. Assistance is provided to students to make an online application for the photocopy of the assessed answer-sheets from the University within a particular time frame. After receiving photocopies, if students are not satisfied about their marks, he/she may apply for revaluation. The application is forwarded to university for corrective action.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The respective course outcomes are outlined by concerned faculty members and are approved by academic council of the institution. The communication of course objectives is initiated in the initial classes of respective subject when the subject teacher explains and discusses the syllabus of the subject. The focus of discussion is on the learning aspects of each course and the outcome of learning. Students are also exposed to the various aspects of a course (prerequisite, concepts, theoretical and practical aspects) and also the outcome of learning is elucidated. Communication of course objectives also includes application of various concepts in practical (for science subjects) and social environment (in humanities subjects). The Course outcomes are refreshed and corrected as and when need, for instance change in syllabus or change in any topic of the subject.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The attainment of Course Outcome is measured through continuous evaluation of students. For this the concerned teacher, after completion of a particular topic, conducts a discussion in which the level of understanding of topic is gained. In next step the students are evaluated through assignments, quizzes and tests for the specific topic. The ultimate check of attainment of objectives is through mid-term and seasonal exams (Conducted by HEI) and then the final exam (conducted by affiliating university). Similarly for practical subject, the concerned students are prepared for the exam by carefully monitoring them during practical sessions. In each step the faculty provides feedback to students so as to improve the performance and understanding of the course.

2.6.3 Average pass percentage of Students during last five years

Response: 78.72

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
132	99	55	77	25

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
132	106	61	88	111

File Description

Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)

Document

[View Document](#)

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process**

Response: 3.49

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

Response: 00

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	03	03

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

At present time the college has not created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 00

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 00

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

Response: 0

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

List books and chapters edited volumes/ books published

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has been conducting multiple extension activities in nearby locality and the college. These activities have sensitized students to social issues and help in total development of personalities of students and indirectly society as whole. The NSS spreading the awareness about environment, pollution, water conservation and health and hygiene etc. As a result local people gain the knowledge about different causes, consequences, and solutions to environmental problems. The NSS organizes its special camp for 7 days and extends its services in the village during the special camp.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

Number of awards for extension activities in last 5 year

[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 0

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 0

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**Response:** 0**3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college was established in 3 July 2010, and academic session begins with strength of 137 students in its temporary old Janpad Panchayat Bhawan located at Bhaiyathan with the Arts, Commerce and Science stream programme. It has shifted to its present own campus in the year 2015. Since its inception, college making the every effort to upgrade and well maintained the infrastructure. Thus college has nearly adequate classroom and laboratory for existing programme. To full fill the demand of increasing student strength the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms with green boards, library, Science laboratories, computer facility, Canteen facility, sports facilities, Clean drinking water, Parking facility, Separate Washroom, CCTV's Surveillance, extra and co-curricular activities, and other facilities for its students. To make teaching learning process more comprehensive specially the science laboratory such as Chemistry, Botany, and Zoology lab has almost adequate instrument and consumable items as per the curriculum need. The students are encouraged to use the existing resources optimally. The college has a centralized library with 7506 books with different category like reference books, text books, titles and various subjects among which the PG level books for the students and teachers are encouraged to use the resources hassle free. Each year as per the needs of curriculum the number of books keeps on adding to the library for that separate budget allotted by the state government. The entire college area is under CCTV surveillance and adequate facilities are provided to make the students to feel good. The College has in total 11 Classrooms, 3-Laboratories, rich library, Principal office and PG Department rooms and 1-Girls common room, Parking, Cultural Program stage , Separate Lavatory for Boys and Girls. Presently the existing infrastructure is not sufficient to meet the ever number of students enrollment increasing and new courses is introduced in this college recently. So more classrooms are requiring for smooth running of various courses in this institution simultaneously. A demand/proposal has been submitted to the higher authorities for constructing a multistory classroom block, laboratory, Hostel and seminar Hall.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute has commitment for all round personality development of students besides education. The college has been striving to create infrastructure for physical fitness, extra-curricular interests and mental wellbeing. The indoor games facilities include Caroms, Chess, for boys and girls. The facilities for outdoor games include: open ground for cricket, football, courts for playing badminton, volleyball, Kabbaddi and kho-kho. The college has substantial equipment for athletics. Unfortunately the college does not have own stadium but the stadium construction work in progress. So for outdoor game e.g. Cricket, Football, running the college borrows (by taking permission) for some time and make available for our students. It is proud for our college that many students have represented the college at state level, inter-university level and national level tournament. The college has a regular post of sport officer but unfortunately it is vacant. To

fulfill this void sports committee has been giving the guidance. The college has stage where cultural programs Fashion show etc is organized to give the opportunity to students to express their inherent creativity. The NSS wing of the college sensitizes the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. These wing propagate the government scheme e.g. Swachha Bharat Abhiyan, SVEEP plan, AIDS awareness campaign, tree plantation, etc through cultural activities on various occasions. From time to time college has been inviting expert related to different walk of life to sensitize the students like legal literacy, financial literacy, Domestic Violence etc. So in a nut shell the college has very healthy atmosphere for sports and cultural programme. Students actively participate in various cultural activities in the college when there are some celebrations. All the programmes in the college include some songs, dances, recitation. Students also perform indigenous dances and songs during the college programmes with their traditional outfits.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 00

File Description

Document

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)**Response:**

ILMS(Integrated Library Management System) not available in the college library.The library is operated by manual method.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for

online access) during the latest completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 00

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is trying to provide IT facility from its limited resources, currently IT facility is not available in the college.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 439

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures proper upkeep of its infrastructure, facilities and equipment's by carrying out by periodic maintenance drive by concerned member.. On the infrastructure front students and teachers are encouraged to use available resources optimally. All the labs and classrooms in the college are well maintained. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed to office for repair or replacement as he takes care of it. The sports facilities can be used by students by getting permission from sports in charge during leisure time. The college has taking care of health and hygiene by providing safe drinking water and regularly cleaning of washrooms by hiring the staff. The college has inherent inclination to keep its campus clean and green which in turn gives healthy environment. For uses of library facilities, each student is issued only two books per month. At the end of every semester/academic year every students must return the books to the library. Similarly teachers are allowed to takes books after entering in the teachers register. The lab facilities are open for science students. The students carried out the experiment in the lab and prepare practical file what they do in the lab. This practical file is preserved throughout the year which has weightage in practical exam. For smooth functioning of college various committee are formed under guidance of the head of the institution to look after the various academic, cultural, library, NSS etc activities. The information regarding scholarship, sports, NSS admission, reservation policy etc are displayed on notice board and uploaded on college website time to time. The concern department teacher in charge gives their academic requirement to the head of institution and then procurement made by the same. Thus all the physical infrastructure like academic, sports, library, electricity and water supply etc are regularly maintained whenever need arises.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 63.83

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
151	264	243	317	221

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 21.43

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 24

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student council activities

The student council of the college is constituted as per the guidelines issued by the university/state government either by election or by nomination on merit basis. The aims and objectives of the student's council are as under –

- To promote and reinforce the democratic values and principles amongst the students and to educate them about their duties and rights in democracy;
- To emerge with value oriented leadership qualities and to inculcate a spirit of discipline and also to foster the spirit of brotherhood;
- To promote respect for human rights and dignity for the individuals and to eliminate ragging;
- To promote intellectual, social and cultural activities in the campus;
- To encourage participation in literary, cultural, artistic, innovative and sports activities to bring out their leadership and creative talents;
- To promote scientific temper and awareness on subjects of national and international importance;
- To extend social service through mutual cooperation with a view to shaping a generation dedicated towards social, economic, political issues of the society;
- To nurture a congenial atmosphere of learning and teaching for the development of the institution with the ultimate aim to build a knowledge society
- To maintain discipline and cleanliness in the institution.
- To bring forward the grievances of the students to the notice of the authorities.
- To create a link between administration and students.

The student council along with the college family strives hard to stick to the above mentioned aims and objectives of the student council. The student council actively participates in all college activities including Sports, NSS, Cultural, awareness programs, SVEEP programs, social gathering, plantation programs, cleanliness drives etc.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**Response:** 0.6**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	1

File Description**Document**

Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)

[View Document](#)

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The college has an active Alumni association. The Alumni association of the college is new and has been constituted recently. It is yet to get registered. A meeting of the alumni was organized on 23-03-2021 in college seminar hall of the college to formally for the alumni association of the college. In the meeting, the following body of the association was unanimously nominated –

1. President – Vibhu Pratap Singh
2. Vice President – Abhitesh Tiwari
3. Secretary – Ritesh Pratap Singh
4. Joint Secretary – Rupendra Kushwaha
5. Executive body members –

- Sadhvi Dubey
- Abhay Gupta
- Vishwabhusan Singh
- Rishu Dubey
- Kumari Usha Yadav
- Awdesj jaiswal
- Vinay Pawle

The newly nominated body in its first meeting has given assurance to work for the improvement of the

academic ambience and overall growth of the college.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision and Mission Statement of the college

Vision

The college strives to exert all its resources to mould and motivate the students hailing mostly from underprivileged sections of society, scheduled caste, scheduled tribe and minority to be better individuals and human beings and groom them to contribute constructively toward achieving the national goal by upholding the values of secularism, social commitment and global harmony.

Mission Statement

In order to translate the vision into reality our mission is as follows:

We are determined to provide affordable quality education, while equipping students with knowledge and skill in their chosen stream, inculcate values, identify hidden talents provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

Governance

The principal is the sole authority of the college as far as academic, accounts, co-curricular, activities are concerned. He takes all the decisions in consultation with all members of staff. The college has a staff council under the chairmanship of the principal and it is being held time to time to take decisions in respect of academic activities. Every year, government provides academic calendar and it helps to perform the activities of the college.

The Governing Body is always taking efforts for providing quality education to all the sections of the

society to empower them. Educationists, Social Activists, Industrialists, Principal, Teachers, Non-teaching staff and students get representations in the key decision-making bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years. Teachers play a vital and integral part of the IQAC which is another important decision-making body of the institution. Students, non-teaching staff and experts from the society also get representation in the IQAC. The Governing Body makes the key policy decisions and considers important proposals for the development of the institution. The College Development Council makes decisions regarding the important issues by resolving it in time bound period. In the admission process, we follow the reservation policy very strictly as per the University and the State Government rule.

The Principal looks after routine administration having full autonomy despite of being responsible to the Governing Body and the College Development Council. He works in close coordination with the IQAC to ensure quality in the overall functioning of the college.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

In accordance with the provisions of Department of Higher Education Chhatisgarh norms the college principal constitutes various committees and members every year and the principal is the chairman of each committee. In our college, each activity takes place through the meeting of the respective committee. The teachers and the staff have been involved in the process of decision making and its implementation. The principal encourages and sanction fund to utilize fund for different activities of the college. The committee has operational and does their work under the rule and regulation of the government. Supervision of academic, co-curricular and extra-curricular activity carried out by Principal with the help of different committee. The various committees are made in charge of implementation of action plans. The progress is monitored and corrective measures are taken. The different committee of the college and the IQAC includes members from the teaching staff, non-teaching staff and students. Every stake holder of the college teaching, non-teaching staff, students and representative take part in decision making. The Principal is the Head of Office who takes the lead in the governance and management of the college. Meeting of the Teachers' Council is arranged on a regular basis to discuss the various affairs of the college. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system. Decentralized and participatory management may be resembled from the following:

- Admission committee arranges the admission of the college.
- Examination committee ensures the smooth and fair arrangement of the seasonal and semester examinations.
- Cultural Committee arranges all the cultural programmes on different occasions and also arranges the observation of all the important days in the college.
- The Internal Quality Assurance Cell (IQAC) has been taking initiatives for the improvement of the academic section and organizing the efforts of the departments for effective teaching-learning system. Internal Complaint Committee and Anti Ragging Committee are formed following the

guidelines of the concerned authorities.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Pandit Ravishankar Tripathi Govt. College, Bhaiyathan has prepared a strategic plan. While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the Management. This plan included development of New Academic programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, New Initiatives for Extension and Outreach etc.

Introduction of new courses at Post-Graduate level

The college is situated in tribal area. Local students are getting an opportunity of higher education at Under Graduate and Post Graduate level in the faculty of Arts, Commerce and Science in few subjects. The stakeholder of the college constantly demanded to introduce Post Graduate level courses and competitive exam orientated subjects in the college to cater the need of students. This demand of the stakeholders was put in College Development Committee. The College Development Committee members discussed this issue in its meeting. After considering academic, infrastructural and financial status of the college, took resolution to start new program at Post- Graduation level in Political Science. As per the college Strategic plan, the proposals to start new subjects were submitted to **SANT GAHIRA GURU VISHWAVIDYALAYA SARGUJA, AMBIKAPUR (Formerly Sarguja vishwavidyalaya)** in prescribed format. Then the university recommended this proposal to the government of Chhattishgarh for sanctioning. After getting sanction from State Government, the college introduced new program at post Graduation level in political Science academic year 2018-19.

Due to the introduction of the new program in the college, the students got an opportunity to complete their higher education at home town instead of going to the district places. The parents of girl students, who were not willing to send their wards out of the station to complete the higher education study, got a facility at local level. So, most of the girl students could complete their Post-Graduation in the subject.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Organizational Structure:

College Development Committee: In accordance with the provisions of Department of Higher Education Chhattishgarh norms, the CDC is formed. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It takes decision regarding to introduce new academic courses and the creation of additional teaching and administrative posts, policy to

encourage and strengthen research culture, consultancy, collaboration and extension activities in the college, the use of ICT in teaching and learning process. The reports of the IQAC discussed and appropriate suggestions were communicated to the respective authority.

Administrative Set-up: The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rule and regulation of State Government and UGC. Assistant grade 1, 2, 3 and peons assist him. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts and dealing with UGC schemes are maintained by the college office.

The Internal Quality Assurance Cell: IQAC plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning and evaluation. It coordinates between the principal, the staff and the students.

Service and Promotion rules: The service rules decided by the UGC and the State Government for the appointments and Promotions of the Teachers and non-teaching staff are followed.

Recruitment Procedure: Recruitment of teaching and non-teaching staff is done by government through Chhattisgarh Public Service Commission and Vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. Moreover recruitment of janbhagidari staff is carried out by Janbhagidari Samiti.

Grievance Redressal Mechanism: The Grievance redressal is addressed by Disciplinary committee and Committee against Sexual Harassment presided over by head of the institution. To give complete satisfaction of all the stakeholders of college like students, parents and staff members' college administration installed a complaint and suggestion box.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare measures for the teaching and non-teaching staff are decided by the Government are governed by the regulations and policies of the Government and it is modified time to time when recommendations of the pay commissions are accepted. In case of regular teaching staff, the recommendations of the UGC are accepted. The institution has following welfare measures for teaching and Non -teaching staff as per the Chhattisgarh government rules:

1. There is a family benefit scheme for regular employees of college in case of accident or demise of the employee holding the post.
2. The Group insurance Scheme (GIS), GPF and NPS for the entire employee who falls under its eligibility criteria.
3. Its employee can avail the facility of partial withdrawal from their GPF accounts in case of urgent family needs like marriage purpose, education of children, construction of house and medical emergency.
4. There is medical reimbursement facility for its staff.
5. There is festival advance scheme and grain advance scheme and washing allowance scheme for class fourth non- teaching staff.
6. Class fourth employee of the college getting clothing allowances.
7. Child care leave for female employees having children up to the age of 18 years.
8. Faculty members are encouraged to participate in Orientation Programmes /Refresher Course/Seminars /Workshops.
9. Staff can avail leaves on various grounds after getting approval from the concerned authority.
10. On the completion of Ph. D programme, the faculty members receive benefits as recommended by the UGC.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 0**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description**Document**

Details of teachers attending professional development programmes during the last five years

[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

HEI follows annual performance appraisal system prescribed by Department of Higher Education, Govt. of Chhattisgarh.

The regular teaching and non-teaching staff have to fill up and submit his C.R. (Confidential Report) every

year. The Principal of the institution look over the details of C.R., mark his opinion and submit to Commissioner, Department of higher education for further action. Teaching staff of the college fills annually the prescribed API Performa which grabs all the activities by the teacher is also submitted to Commissioner, Department of Higher education for performance appraisal. This Performa asking questions like number of publications in research papers, books, seminar, conferences, number of teaching hours and related activities. Apart from that it is also expected from teacher to involve in governance of the college to look after the examination related duty, various committee, curricular, co-curricular and extracurricular activities as a convener. Teacher performance also evaluated on the basis of their class result. From time to time teacher also engaged in government assigned activities like election duty, social awareness campaign etc. All work should be filled up in API Performa what the teacher has done so far. They are also being encouraged to use Teacher Diary to record their activities and maintain it on a regular basis from this academic year. The appraisal forms are assessed by the Principal and the required support and guidance are extended for better performance. Non-teaching staff are not given any appraisal form but their performance is assessed by the Principal informally by looking at their timely completion of their assigned works in a proper manner. The Principal one on one talks to the non-teaching staff and give required feedback for improving their quality work. Annual feedback is collected from the students by IQAC committee of the college regarding performance and conducts of teacher. Their response is properly analyzed.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

In the financial matters the college administration follows the protocol made by the government. The internal audit is a continuous process. Internal audit is done by a team of the college. Every year the Principal constitutes this team, which inspects the performance of the staff, students, facilities given to the staff and infrastructure. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor. Account of Janbhagidari samiti audited annually by the chartered account. The material available in the stock register of the college is inspected every year. Whether the material available is in good condition or not, it is well maintained by the college committee. The report of the work done by the committee is presented to the principal. The complete information of purchases prepared by the office and presented to the principal. The principal inspects the received report and forward to Commissioner, Department of higher education.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution gets funds from the state government, RUSA, etc. The salaries and other benefits of the employees are provided by the state government. Government purchase rules are followed by the HEI. The Principal ensure that the fund is utilized for the specific purpose for which it has been obtained. He monitors and supervises the mobilization of fund. On receipt of any fund, it is recorded in the Head wise appropriation registers. The Principal in consultation with the Purchase Committee/concerned department follow the formalities for utilization of fund. Quotations are sought and then following the required formalities Supply Order is given to the vendor for purchase of any material. Beneficiary's payments are made online through Treasury. Concerned departments are consulted with for optimal utilization of resources and protocols are followed for utilization of resources in the labs and library.

The major sources of receipts/funding for the institution are as follows:

- Allotment from the state government.
- Development fee collected from the students (Janbhagidari fund).

The allotment from state government comprises salary for staff and development of college infrastructure (and other expenses) under specific head for which purpose they are granted. In addition to this there is development fund collected from the students who gets admission in the college. This fund also known as Janbhagidari fund. This amount has been used for miscellaneous needs of college. Moreover college has shortage of staff therefore hiring of staff done by janbhagidari samati and their salary provided from janbhagidari fund.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committees

in our college. It plans for development of quality parameters for the various academic and administrative activities. It coordinates between the management, the principal, the staff and the students. It has been striving hard for upgrading the academic, infrastructural and all support facilities in the institute to cater the needs of students. It has contributed significantly for institutionalizing the quality assurance strategies and processes.

Two best practices institutionalized as a result of IQAC initiatives:

- The IQAC channelizes the motivational and cultural program in the college. The IQAC committee of the college organized continuously different motivational and career guidance, social awareness lecture program, cultural program and competitions. As we are decided in every second Saturday of the week. IQAC organized the cultural activity and the students have motivated to participate and develop their skills and ability. In this way, The IQAC has contributed significant work in the college.
- The Parents Teachers' Meeting has been practiced, as a result of the IQAC initiative. The meeting is organized every year, which means that a parent/guardian is informed of all the progress of each student; his/her performance is traceable. Parents are invited to make suggestions and any their questions can be clarified by the teachers. The result of such meetings was apparent as the performance of the students immediately improved with the joint efforts put together at the institutional level and at the home front.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

1. Maximum students of this college come from poor economic background. This college located in tribal area where significant numbers of tribal people is illiterate. In order to bring them to main stream only good education is way. Thus the IQAC instruct the faculty member to encourage the students to use technology, online study platform for their learning and competitive exam preparation.
2. Those students enrolled in this college have poor schooling. They have less command over English and on subject fundamentals. In order to understand the class lecture they will have to know some basics. On this area they are lacking. So on the recommendations of IQAC the faculty member provide the remedial class to students to build their fundamentals and understand the lecture at ease.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Most of the area of this region is rural, tribal and undeveloped. Hence, it was necessary to focus more on the empowerment of women and to increase their awareness regarding gender sensitivity. However, we have also done our best to sensitize people towards the gender-based discrimination. Our college has an Internal Compliant Committee which works for gender equity as well as to provide safety, security and counseling to girl students. So far no untoward incident regarding the safety and security of female students and staff is reported to the college authority that could embarrass the authority and it is really a feather of success for the institution. The Cell regularly conducted programmes and activities for girl students as well as other women from the society to create awareness about female gender based discrimination, self-employment, social responsibility and safety. The college building is monitored by 16 CCTV surveillance. There are cameras in the entry of the college corridor, library and also in classrooms. This makes campus completely safe. The college has a well-established girl common room to facilitate female student. The rooms are very comfortable to give female students a place to relax study and informal discussion also. There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, eat etc.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: E. None of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college don't have facilities for the management of degradable and non-degradable waste.

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: E. None of the above

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: D. 1 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Divyangjan friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**
- 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college is undertaking various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, and other such activities to improve the moral values among the student. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. The subject Constitution of India and professional ethics is made mandatory to all students across disciplines. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party, teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, etc... Two important national festivals, Republic Day and Independent Day are celebrated every year in college campus .All teaching, non teaching staff and students participate for the cause of nation. The inspiring speeches are conducted.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college organizes various programs from time to time for the promotion of constitutional values rights, duties and responsibilities of citizens. The institution celebrates Independence Day on the 15th of August every year in its campus. The day marks the importance of freedom. On this day flag hosting ceremony is organized followed by recitation of the National Anthem. The principal of the college delivers a talk on the importance of freedom and the glory Indian freedom struggle. Moreover, parades and patriotic song also organized by NSS volunteers to brief students about the freedom struggles.

Every year on 26th January the college celebrates Republic Day in its campus with great gratification to honor the date on which the constitution of India come into effect. This day highlights the importance of constitution. All students of the college take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country. Principal Sir, other staffs and students deliver their speeches on the significance of preserving constitutional right and values.

The college celebrates Constitutional Day every year on 26th November to commemorate the adaptation of the constitution of India. The day highlights the efforts of the maker of constitution. The college also celebrates Voters Day to bring awareness among the general message about the importance of the vote.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website

2. There is a committee to monitor adherence to the Code of Conduct

3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college celebrates national and international commemorative days, events and festivals. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National leaders. The faculty, staff and students of the institution all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout. The programs on the occasion of national and international commemorative days are organized in the college to get knowledge and to improve the moral values among the students. On the occasion of these special days, competitions are organized in the college like debates; essay writing, speech and drawing etc. students actively participate in these competitions. The much of the students participated in World Environment day, Yoga Day, Teachers day, Hindi Diwas, Saraswati Puja, and NSS Establishment Day. We are also celebrating along with the national festival as Independence Day, Republic Day, and Gandhi Jayanti with great honor and respect our nation.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice I

1. Title of the practice

Dress Code for the students

1. Objectives of the practice

The college is situated in comparative backward area of surajpur district. Most of the students are from rural area. Most of the students are socially and economically backward. The college strictly applies dress code for achieving the goals. The college discipline committee is instrumental in the implementation of dress code. The goals of this practice are:-

1. To maintain discipline in the college premises and classroom.
2. To maintain the equality culture among students.

1. The Context

The dress code system is for all students. The students do take some time to familiarize and feel more comfortable with the practice of dress code. College discipline committee aware student about the practice. Notice of dress code displayed on the notice board. College publishes instructions about dress code in the prospectus.

1. The Practice

Students are not allowed without prescribed dress in the college. The college discipline committee is instrumental in the implementation of dress code. Dress code promotes discipline and suitable atmosphere which emphasizes academics and promotes good behavior. Dress code encourages students to concentrate on study. Affordable to each family and it is helpful to create equity among students. Dress code is helpful to social harmony without discrimination. Dress code is the medium of respectable appearance with self-respect and confidence. Dress code maintains smooth functioning and it makes the student feel united. Dress code increases the concentration level of the student. Dress code reduces the gap between rich and poor students. Dress code saves the time. It is helpful to maintain order and identity of student. It is a symbol of being student. Dress code highlights the difference between teacher and student.

1. Evidence of Success

The dress code is followed by all the students of the college. Everyday all the students enter the college following their dress code. Majority of the students feel that wearing the uniform gives them a sense of belongingness towards their college.

1. Problems Encountered and Resources Required

Dress code for college students has always been a controversial issue among the various stakeholders. On one side, institutions want to have dress code policies for maintaining a healthy learning environment and on the other side face opposition from the students and their parents, who consider it as a meaningless restriction on them.

Best Practice II

1. Title of the practice

Best Student Year Award

1. Objectives of the practice

The main aim and objective of 'Best Student Year Award' is to motivate and encourage students to achieve excellence in every endeavor that he or she encounters in life. It also has an indirect impact upon the rest of the people to work hard and to develop value of dignity of labour among all the members in the institution.

1. The Context

Motivation is required for human resources to make them perform better. Keeping the same in mind, students are recognized and motivated on a continuous basis attendance, well-behavior and giving back to society apart from the academic performance.

1. The Practice

The practice of this recognition is based solely on the overall performance towards holistic and balanced development of the students. The criteria of assessment process is done on the basis of active participation on the part of students on both academic and non-academic activities like in co-curricular aspects, to it does cover about the discipline etc. The college organizes sports activity every year where several indoor and outdoor intra collegiate sports competitions are organized. The winner team and individuals are warded with certificates for their achievements. The college gives trophy and certificates every year to all the meritorious students for their achievements in the field of academics and sports on the occasion of annual cultural activity of the college.

1. Evidence of Success

Every year one student is selected from the final year class for the 'Best Student Year Award'. The student's activities for the entire season are selected based on the criteria. The winner is awarded with a certificate of appreciation along with the trophy.

1. Problems Encountered and Resources Required

It is difficult to balance the academics with co-curricular activities.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

This institution was established on the year 2010. Since the vision of the college is "SHIKSHARTH AAIYE, SEVARTH JAAIYE means (Come to Learn, Go to serve)." As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. In accordance, the college introduced new program at post Graduation level in political Science academic year 2018-19. Due to the introduction of the new program in the college, the students got an opportunity to complete their higher education at home town instead of going to the district places. The parents of girl students, who were not willing to send their wards out of the station to complete the higher education study, got a facility at local level. So, most of the girl students could complete their Post-Graduation in the subject. Along with, the college administration works enough for the infrastructure expansion despite the insufficient fund allocated by Department of Higher education Chhattisgarh. In this context, with the help of public participation committee and regional public representatives the college has done basic infrastructural developmental work like construction of cycle stand, mini stadium, platform around tree, water RO, maintenance of building and fund for purchase of books for PG Students.

5. CONCLUSION

Additional Information :

The college is situated in Surajpur district. The district lacks proper transport facilities, therefore economic activity is not taking the pace. Moreover, the presence of the college in a remote area makes it challenging for college administration to achieve excellence. Despite the limited resources, the college is putting every effort to meet the aspirations of local people.

Concluding Remarks :

Since its establishment in 2010, the college started in a temporary building but now it has its own campus where now more than 700 students are studying. The college tries hard to work in tune with the vision and mission of the college. Moreover, college administrations have been putting efforts on teaching-learning, particularly student-centric methodology and co-curricular and extracurricular activities. Since we shifted to our own campus, college administration has been working hard for infrastructure expansion. Currently, we have a shortage of classrooms and sanctioned posts for teaching and nonteaching are insufficient to meet the demand of students. Therefore, there is yet more to be done in the context of academic as well as infrastructural capacities of the college.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 1 Answer after DVV Verification: 0</p> <p>Remark : Input edited as 1)List of programs in which CBCS/Elective course system implemented in the last completed academic year certified by the Registrar of the affiliating university. 2)Minutes of relevant Academic Council/BOS meetings highlighting the relevant documents to this metric of the affiliating university. 3) Affiliating University letter stating implementation of CBCS. has not been provided by HEI</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	01	01	00	00	00	2020-21	2019-20	2018-19	2017-18	2016-17	00	00	00	00	00
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	01	00	00	00																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
00	00	00	00	00																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 20 Answer after DVV Verification: 18</p>																				
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>135</td> <td>99</td> <td>55</td> <td>77</td> <td>25</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	135	99	55	77	25										
2020-21	2019-20	2018-19	2017-18	2016-17																	
135	99	55	77	25																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
132	99	55	77	25

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

4.3.3 Bandwidth of internet connection in the Institution

Answer before DVV Verification : E. < 05 MBPS

Answer After DVV Verification: A. 250 MBPS

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	7	7	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	1

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>48</td> <td>48</td> <td>38</td> <td>28</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>49</td> <td>48</td> <td>38</td> <td>28</td> <td>28</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	48	48	38	28	28	2020-21	2019-20	2018-19	2017-18	2016-17	49	48	38	28	28
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48	48	38	28	28																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
49	48	38	28	28																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p>																				

2020-21	2019-20	2018-19	2017-18	2016-17
437	389	331	352	421

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
439	389	331	349	420

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
112	84	68	88	114

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
112	72	56	77	75

3.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
48.22	55.01	63.02	76.68	69.95

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
048.22	55.01	63.02	76.68	69.95

3.3 **Number of Computers**

Answer before DVV Verification : 2

Answer after DVV Verification : 1